



Republic of the Philippines  
Office of the Solicitor General  
**Request for Quotation**

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No. \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: October 13, 2022  
Quotation #: PS 022-10-182  
ABC: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**  
SAO, Administrative Division

*To be filled-out by Supplier:*

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	U. PRICE	TOTAL PRICE
1	<p><b>Procurement of:</b></p> <p><b>Customized Year End Assessment Activity Jacket:</b>            Size: Customized Measurement (Made to Measure)            Assorted (XXS-5XL)            Textile: Cotton Twill            Color: Black            Collar: Classic            Pockets: Both sides - left and right;                      Both inner and outer pockets            Buttons: Adjustable snap button at the wrist            Print: Embroidered Text - 'Office of the Solicitor General'                  Upper Back; White text; Font Type: Georgia Pro Black                  Estimated Size: 9.5 inches in length; Single Line Only</p> <p>General Specifications: Jacket must be thick and not easily torn or damaged. Zipper must be working and in good condition. No excess thread or discoloration on any parts. Embroidery must be high quality, intricate and readable.</p> <p><i>Note: Supplier is required to provide sample jacket, and sample embroidery for technical evaluation. Upon awarding of contract (prior to mass production), supplier is required to create a sample jacket for approval of end-user.</i></p> <p><b>(Price Vat-Included)</b></p>	75 803	pcs pcs			

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

**Note:**

- Please quote within \_\_\_ days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - Mayor's / Business Permit;
  - PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - Income / Business Tax Return (for above P500K);
  - Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above; Notarized OSS is required upon signing of PO);
  - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

  
**RHODORA T. CARDEL / CHRISTIAN D. BUAT**  
SIGNATURE OF CANVASSER

*For more information, you may contact us:*

Telephone: 8836-3314  
Telefax: 8813-1174

*Please send your quotation to:*

[rfq.osgprocurement@gmail.com](mailto:rfq.osgprocurement@gmail.com)